

CANTONMENT BOARD OFFICE, CLEMENT TOWN, DEHRADUN

Applications are invited from the eligible candidates for one post of **Computer Programmer** for Cantonment Board, Clement Town. The details of the post are as under:-

1.	Name of Post	Computer Programmer
2.	Pay Scale	Pay Band = 9300-34800, Grade Pay = 4600/-
3.	Qualification	(a) Minimum Qualification: Post Graduation Diploma alongwith Graduation degree in Computer Science from a recognized Institute / University. Or Graduation Degree with DOE 'A' level Certificate. (b) Good knowledge for development of software in C/C++, Foxpro, RDBMS eg. Oracle / Ingres / Sybase, DB2, etc under working environment in DOS, Unix, Windows, etc. (c) Exposure in any Networking Operative System. (d) Full knowledge of Office Automation packages and internet.
4.	Age Limit	18 to 25 years
5.	Category	Un-reserved
6.	Method of Selection	The written test and skill test will be conducted within 4 weeks from the last date for receipt of applications. The applicants whose applications have been accepted will be intimated about the exact date and venue of the written test and the skill test by E-mail/SMS/registered mail.

GENERAL CONDITIONS

- (i) Candidates must be a Citizen of India.
- (ii) Age limit shall be relaxed by 5 years for SC/ST, 03 years for OBC and 10 years for handicapped candidates as per Rules. Physically handicapped candidate shall attach proof of physical disability.
- (iii) The positions are **PERMANENT and NON TRANSFERABLE** (Subject to future guidelines issued by MOD, GOI and Hon'ble Court).
- (iv) **Probation** : The selected candidate will be on compulsory probation for a period of two years, before being considered for confirmation. The probation period may be extended further at the discretion of competent authority.
- (v) All the service rules applicable to Cantt. Fund Servant under the provision of Cantt. Fund Servant Rules 1937 as amended from time to time and Govt. Orders / instructions on the subject shall apply. The terms and conditions broadly conform to that obtained for similar category of staff employed by Local Bodies / State Govt. in the State of Uttarakhand.
- (vi) The candidate will be selected on the basis of written test and skill test. No TA/DA shall be payable for attending the written test and skill test and no request for change of date / non appearance will be entertained.
- (vii) Canvassing in any form shall invite disqualification.

How to apply

- (i) The prescribed format for application is enclosed. The complete application as per prescribed format should be forwarded to Chief Executive Officer, Cantonment Board, Clement Town Cantt, PIN : 248002 through **Regd Post / Speed Post** only. The envelope should be super scribed with the name of post applied for "APPLICATION FOR THE POST OF COMPUTER PROGRAMMER."

- (ii) Applicant must attach the following with the application:-
- a. Two latest passport size photographs indicating his / her name on the back side.
 - b. Two self addressed envelopes.
 - c. Self attested copies of:-
 - i. Matriculation or equivalent certificate regarding proof of age / date of birth.
 - ii. Professional Qualification Certificates.
 - iii. Experience Certificate.
 - iv. Non refundable Bank Draft of Rs. 500/- for General and Rs. 300/- for OBC/SC/ST/Physical handicapped Candidates drawn in favour of CEO, Cantonment Board, Clement Town, payable on any Nationalized Bank at DEHRADUN.
 - d. Incomplete applications / applications without requisite enclosure and bank draft shall be summarily rejected and no correspondence in this regard will be entertained.
 - e. Candidates in regular Govt. Employment should apply through proper channel. However an advance copy of the application can be sent but such candidates will be requested to provide a NOC from their employer at the time skill test failing which their candidature will be cancelled.
 - f. The candidates will be personally responsible for correctness of all information furnished by them and shall be liable for action for any fraudulent information / forged documents submitted by them.
 - g. The Cantonment Board, Clement Town reserves the right to short list / reject all applications without assigning any reason.

Last Date

The applications must reach the office of CEO, Cantonment Board, Clement Town, Pin – 248002 by Regd Post/Speed Post within 21 days of the publication of advertisement in EMPLOYMENT NEWS/ROJGAR SAMACHAR. An extra two weeks will be given to candidates from remote locations in the eight North Eastern States, Ladakh Division of J & K, Lahaul, Spiti & Pungi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep. The time limit of 21/35 days will start from the date of publication of advertisement in Employment News / Rozgar Samachar. The Cantonment Board in no case will be responsible for non receipt of applications or any postal delay.

The details of advertisement can also be viewed on www.cbcllementtown.org.in

APPLICATION FORMAT

1. Post applied for
2. Name
3. Father's/Husband's Name
4. Nationality
5. Date of Birth
6. Category
7. Educational Qualifications

Examination	Year	Name of Board / University	Subject	Division

8. Professional Qualification

Examination	Year	Name of Board / University	Subject	Division

9. Experience

Name & Address of Employer	Period	Designation & Name of Work	Total Emoluments	Reason for leaving employment.

10. Contact Information

- a. E-mail Address:
- b. Phone No.
- c. Mobile No.

11. Permanent Address

12. Postal Address (for correspondence)

13. Demand Draft No. _____ Amount _____

14. List of Enclosures

- a. Matriculation Yes No
- b. Intermediate Yes No
- c. B.Tech Yes No
- d. Diploma DOE 'A' level Yes No
- e. M.C.A / M.Tech Yes No
- f. P.G Diploma Yes No
- g. Experience, if any Yes No

DECLARATION

I, hereby, declare that the information given in application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false / incorrect at any stage, my candidature is liable to be rejected.

Place:

Date:

(Signature of the Candidate)